

# Sample form, not for offline completion.

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# ACT Emergency Services Community Awards

**You have Selected the Rotary Clubs of ACT Emergency Services Awards. Before continuing please ensure you have selected the correct State or Territory or Region awards**

Rotary Clubs of ACT Emergency Services Community Awards



**Prior to submitting a nomination, please read and follow the guidelines provided below**

- **Each Nomination is judged separately and not based on the number of nominations received for the person**
- NO PERSON CAN SELF NOMINATE
- What Agency does the person you are nominating serve in as an employee (paid member) either full-time or part-time; or as an unpaid member (i.e. volunteer)?
- If they serve in more than one Agency, provide details of all Agencies. Nominate for the agency they stand out in the most and include information about the other agencies in the Community Service section of the application.
- Do they have regular contact with their local community?
- Do they assist with identifying priorities in their area of expertise or responsibility?
- Do they offer visible reassurance and improve the quality of life in their community?
- Do they have evidence of personal and/or professional achievement (certificates, etc.)?
- How do they demonstrate excellence in community service?
- Have they taken on any additional duties above and beyond their normal role within the Agency? Examples might include: mentoring, peer support, family support for colleagues, etc.
- Do they display exemplary ethical behaviour and integrity?
- Do they possess leadership qualities and team building skills?
- What initiatives or actual outcomes can be directly attributed to them above and beyond their normal role? These may be agency specific or community focused.
- What types of challenges has your nominee overcome?
- Is your nominee seen by the community as a valuable asset in the life of the local community – explain in detail.
- **A Winner of these Awards previously as a Volunteer of the Year and/or Officer in Paid Capacity, is ineligible to be nominated.**
- **A Finalist in these Awards, is ineligible to be nominated again within a period of 5 years.**
- **A Nominee not selected as a finalist can be nominated again and in the following year.**
- **Awards Ceremony - each finalist must attend at the Awards Ceremony to accept the Award in person. \*\***

**\*\*Ensure you select the correct State Awards in the first drop down box**

**If at any stage you need assistance or require further information regarding the person you are nominating, we may be able to help, Please ring for ACT 0412 854 047, NSW 0403 732 505 or Victoria 0429 802 722**

Person Nominated - Full Name

First Name of person you are nominating

Last Name of the person you are nominating

Contact number of person you are nominating

Select State or Region of the person you are nominating

- ACT
- NSW
- Tasmania
- Shoalhaven
- Victoria

Email address of the person you are nominating (optional)

Nominee Social Media Handles (if known) (optional)

What is the current role/Job title within the Emergency Service of the person you are nominating?

How long has the person you are nominating been an Emergency Services Member (If Known)?

Choose one of the following-

Paid employee

Volunteer in any capacity (unpaid member)

What other roles has this nominee held within the above or another Emergency Service? (If no other roles please write N/A)

What Community/Town or Suburb is the Nominee's Emergency Service based?

Emergency Service Station (optional)

Emergency Service Division (If Applicable) (optional)

Region (If Applicable) (optional)

Squad (If Applicable) (optional)

Zone (If Applicable) (optional)

Read each question very carefully and ensure your answers are clear and concise.

This Section and the information you provide is what the judging panel will focus on when selecting the winner of each Emergency Service.

Include how the nominee demonstrates Community Service that supports Rotary's motto of "Service Above Self" - i.e. above and beyond their normal paid or unpaid role within the Emergency Service Agency

**Judging will be based on the information that you provide in your response to the following questions. Please ensure that you have researched and included all significant achievements of your nominee.**

What are the **normal/usual duties** of the person you are nominating as an Emergency Service Member? Tell us 100 words how they perform their normal daily duties- what they do every day (100 words maximum) words

What has the person you are nominating done within their ESA role that demonstrates **Service Above Self** (i.e. 150 words above and beyond their normal paid or unpaid role within their Agency) - include dates and duration of service words where possible. (eg *after a natural disaster the member continued to visit and assist families for several months in clearing debris and rebuilding their lives in their personal time (150 word maximum)*) words

This question is **CRITICAL** to your submission.

400

Tell us about the person you are nominating and their **Community Service**, include how long he/she has demonstrated Service Above Self (unselfish volunteer service). Please include the name/s of the community organisations that this person is involved in such as coaching school soccer team; St John Ambulance; Rotary; Lions; etc. If not officially a member of a community organisation, list what the nominee provides that supports this submission. (400 words maximum)

words

List any other Emergency Service Agencies the person you are nominating is a member of. Please advise details 150 of those service/s, e.g. Fire and Rescue, VRA, etc. Include the nominee's role in each agency and length of service and what they have done or are doing to demonstrate Service Above Self (150 words maximum)

words

Your First Name

Your Last Name

Your Contact Phone Number

Your email address

Relationship to the person nominated

- Work Colleague
- Agency colleague
- Friend
- Family Member
- Community Member

Do you agree to having your identity known to the nominee

- Yes
- No

Material may be supplied as follows:

1. Upload JPEG or PDF files. Maximum file size is 5MB per piece. A maximum of five pieces can be uploaded with your entry.
2. Video attachments may be hosted on a video site such as YouTube or Vimeo.
3. Provide website URL's to the publicly accessible campaign or active URL of a landing page. Please ensure any applicable usernames and passwords are provided and active.